What happens when you finish school - job or university?

There are about 320 skilled occupations and 20,000 degree courses in Germany. It is not easy to choose between them.

You can help your child find a training position, university or secondary education institution. There are other things school leavers can do while they make a decision, such as volunteer work.

Help your child during this orientation phase, because you know best what your child’s interests, strengths and abilities are.

Take advantage of the services offered by the school, the careers advisors at the Agentur für Arbeit Leipzig (Leipzig employment agency) and the training advisers of Leipzig’s chamber of industry and commerce (IHK) and chamber of trade (HWK). Attend career orientation events with your child.

This guide informs you about training and degree courses, about contact persons at the school and about internships. An insert with calendar lists selected career orientation events.
At school, the young people learn about their own strengths, think about what career they might like to go into or what to study and gain practical experience in companies. From grade 7 pupils have various offerings to choose from: Application training and career advice, project days, company visits and internships, and attending fairs.

There are many people who are there to support you and your child.

**CAREER GUIDANCE TEACHER**

- Responsible for all vocational orientation offerings at school
- Contact person for internships

**CAREER ADVISOR OF THE AGENTUR FÜR ARBEIT (EMPLOYMENT AGENCY)**

- Training and study guidance
- Career test → CHECK-U
- Training placement service
- Further education advice
- Regular meetings at school and parents’ evening
- Identification of support needs and finding suitable measures

**PRACTICE CONSULTANT**

- Potential analysis: identifies your child’s strengths
- Getting to know the skilled occupations
- Help with internship search
- Company tours, attending fairs and vocational school

**JOB ENTRY GUIDE**

- Pupils at risk of dropping out aiming for a lower secondary (Hauptschule) or special needs school-leaving qualification
- From the penultimate school year
- Help with gaining the school-leaving qualification
- Help with career orientation and career choice
- Internship and training position search

**Bundesagentur für Arbeit**
Agentur für Arbeit Leipzig

- Make an appointment
  - 0800 - 4 5555 00 (freephone number)
  - Monday - Friday from 8am to 6pm

**CHECK-U**
Career test

Suitable training and degree courses are suggested based on general abilities, social skills, interests and job preferences.

The test is free of charge.
Talk to the CAREER ADVISOR!

**www.check-u.de**
INTERNSHIP - GAINING FIRST PRACTICAL EXPERIENCE

INTERNSHIP WHILE STILL AT SCHOOL
The internship for pupils is particularly important. It gives children insights into the world of work.
Your child can learn about different careers and find out which career your child likes.
• at least one internship while still at school
• usually in grade 8 or 9
• duration: 2 weeks

Your child has to find their own internship (at least 3 months in advance).
Encourage your child to apply to several companies. It increases their chances!

VOLUNTARY INTERNSHIP DURING THE SCHOOL HOLIDAYS
Ideally, your child should complete several internships. A short internship is also helpful. The school holidays can be used to try out other jobs. Your child will get to know other companies this way and it will help them figure out their career aspirations.
• age: from 15 years
• duration: from 3 to 5 days

The school may decide that the internship during the school holidays counts as part of the school curriculum. In this case, as is the case for regular internships, your child is covered by liability and accident insurance via the school. Make sure you check with the school first!

INTERNSHIP SEARCH AND FIND
On the following websites you can find companies that offer internships for pupils:
www.leipzig.de/schulewirtschaft
www.ihk-lehrstellenboerse.de
www.hwk-leipzig.de/lehrstellen
www.lehrstellen-radar.de
www.schau-rein-sachsen.de/schuelerpraktikum.php
www.jobboerse.arbeitsagentur.de

TIP
Attend CAREER GUIDANCE EVENTS. Here you can talk to companies about an internship.
⇒ All dates are listed in the ONLINE CALENDAR at:
www.leipzig.de/berufsorientierung
⇒ CONTACT PERSONS AT SCHOOL can also help your child find an internship.

WRITING AN APPLICATION
At school, writing applications and interviews are practised, for example in German classes. Does your child need help? Talk to the CONTACT PERSON IN THE SCHOOL.
The Agentur für Arbeit (employment agency) also offers application training. Ask the CAREER ADVISOR about the dates.
OFFERS AND DATES - CALENDAR OF EVENTS

TRAINING, HIGHER EDUCATION AND CAREER FAIRS
Companies, universities and other educational institutions present themselves. The various stands offer information on skilled occupations, degree courses, internships and applying for jobs. Employees and trainees of the companies will answer your questions about training, careers and degrees. Leipzig hosts many different fairs every year.

A dual vocational training programme takes 2 to 3 years. Learning takes place both at the vocational school and in the company, combining theoretical and practical aspects of the subject. Leipzig has 9 public vocational schools with different specialisations. The city also has several independent vocational schools.

OPEN DAY AT THE VOCATIONAL SCHOOL
At the open day you can find out all about the school part of the training course, visit the school, talk to teachers and trainees and ask questions about the skilled occupations and the lessons at the vocational school.

SAXONY HIGHER EDUCATION OPEN DAY
In January, all universities and study academies in Saxony host an open day for prospective students, providing information about the courses they offer. The open day includes sample lectures, chats with students and lecturers as well as advice on financing, housing and student life.

OPEN DAY | TRAINING DAY AT COMPANIES
Many companies host their own open day. You take a tour of the company, find out about the skilled occupations and entry requirements and talk to employees and trainees.

STUDY INFORMATION EVENT | UNIVERSITY INFORMATION EVENT
Universities and study academies also regularly host information events. They give prospective students the opportunity to find out about the courses on offer and get advice.

SCHAU REIN! - OPEN WEEK OF COMPANIES IN SAXONY
The SCHAU-REIN! open week takes place every March. The event has various offerings for pupils. It gives your child the opportunity to visit companies, get first-hand experience of the skilled occupations and find out about the training courses. You can register with companies and book a free SCHAU-REIN ticket from January on the website at www.schau-rein-sachsen.de. The transport ticket will be issued by the school.

www.pack-dein-studium.de

Saxony: 4 universities, 5 universities of applied science, 5 art academies, 7 study academies
City of Leipzig: 1 university, 1 university of applied science, 2 art academies, 1 study academy

www.leipzig.de/berufsorientierung
All events and dates in the online event calendar
CAREER ORIENTATION

CONTACT POINTS IN THE CITY OF LEIPZIG

Advice on training, degrees, volunteer work | training position placements

Berufsberatung der Agentur für Arbeit Leipzig
Axis-Passage Leipzig
Georg-Schumann-Str. 171-175, 04159 Leipzig
www.arbeitsagentur.de/Leipzig
Terminvereinbarung zur Berufsberatung
Tel. 0800 4 5555 00 (gehührenfrei)
Mo. - Fr. 8:00 - 18:00 Uhr
Leipzig.Studienberatung@arbeitsagentur.de
(für Gymnasien und Fachoberschulen)
Leipzig.Berufsberatung@arbeitsagentur.de (für Oberschulen)
Leipzig.161-Reha@arbeitsagentur.de (für Förderschulen)
BIZ - Berufsinformationszentr um
Georg-Schumann-Str. 150, 04159 Leipzig
Leipzig.BIZ@arbeitsagentur.de

Öffnungszeiten:
Mo. 8:00 - 13:00 Uhr
Di. 8:00 - 18:00 Uhr
Fr. 8:00 - 12:00 Uhr
Mi. 8:00 - 13:00 Uhr

Vocational schools in the city of Leipzig

Arwed-Rossbach-Schule -
Berufliches Schulzentrum der Stadt Leipzig
Fachrichtung: Bautechnik
www.ars-leipzig.de

Berufliches Schulzentrum 1 der Stadt Leipzig
Fachrichtung: Wirtschaft und Verwaltung
www.bsz1leipzig.de

Berufliches Schulzentrum 7 der Stadt Leipzig
Fachrichtung: Elektrotechnik
www.bsz7-leipzig.de

Gutenbergschule -
Berufliches Schulzentrum der Stadt Leipzig
Fachrichtung: Buch, Büro, Druck, Medien,
Sprachen und Kunst
www.gutenbergschule-leipzig.de

Henriette-Goldschmidt-Schule -
Berufliches Schulzentrum der Stadt Leipzig
Fachrichtung: Sozialwesen
www.goldschmidtsschule-leipzig.de

Karl-Heine-Schule -
Berufliches Schulzentrum der Stadt Leipzig
Fachrichtung: Metalltechnik
www.karl-heine-schule-leipzig.de

Robert-Blum-Schule -
Berufliches Schulzentrum der Stadt Leipzig
Sonderpädagogisches Profil
www.bs12leipzig.de

Ruth-Pfau-Schule -
Berufliches Schulzentrum der Stadt Leipzig
Fachrichtung: Gesundheit und Sozialwesen
www.ruth-pfau-schule.de

Susanna-Eger-Schule -
Berufliches Schulzentrum der Stadt Leipzig
Fachrichtung: Ernährung, Hauswirtschaft, Textiltechnik
www.susanna-eger-schule.de

Jugendberufsaussender Leipzig „Haus der Jugend“
Axis-Passage Leipzig
Georg-Schumann-Straße 171-175, 04159 Leipzig
Terminvereinbarung unter:
Leipzig.jba@arbeitsagentur.de
www.jugendberufsaussender-leipzig.de

Industrie- und Handelskammer zu Leipzig
Goedererring 5, 04109 Leipzig
Terminvereinbarung für ein Beratungsgespräch
0341 1267 1360
www.ihk-lehrstellenboerse.de | www.leipzig.ihk.de

Handwerkskammer zu Leipzig
Dresdner Str. 11/13, 04103 Leipzig
Terminvereinbarung für ein Beratungsgespräch
0341 2188 360
www.hwk-leipzig.de/lehrstellen | www.hwk-leipzig.de

Higher education institutions in Leipzig | Study guidance

Universität Leipzig
Zentrale Studienberatung im
Studierenden Service Zentrum
0341 9732 044
ssz-studienberatung@uni-leipzig.de
www.uni-leipzig.de/ssz
www.uni-leipzig.de/zsb

HTWK Leipzig
Hochschule für Technik, Wirtschaft und Kultur
allgemeine Studienberatung
Frau Anne Herrmann
0341 3076 6156
studienberatung@htwk-leipzig.de
www.htwk-leipzig.de

Hochschule für Grafik und Buchkunst Leipzig
Academy of Visual Arts
Frau Roswita Harmel
0341 2135 144
harmel@hgb-leipzig.de
www.hgb-leipzig.de

Hochschule für Musik und Theater
„Felix Mendelssohn Bartholdy“ Leipzig
Frau Dr. Ute Fries
0341 2144 620
ute.fries@hmt-leipzig.de
www.hmt-leipzig.de

Berufskademie Sachsen,
Staatliche Studienakademie Leipzig
Frau Dr. phil. habil. Uta Corsa
0341 4274 34 04
uta.corsa@ba-leipzig.de
www.ba-leipzig.de

PLEASE NOTE: In addition to these state higher education institutions and the university, Leipzig also has private universities.

For an overview, see:
www.leipzig.de/wirtschaft-und-wissenschaft/studium-und-forschung/universitaet-und-hochschulen

Initial and referral advice centre for migrants

Willkommenszentrum der Stadt Leipzig
Otto-Schill-Str. 2, 04109 Leipzig
0341 123 26-76/-77
willkommenszentrum@leipzig.de
www.leipzig.de/willkommenszentrum

LEIPZIG parents’ representation

KreisElternRat Leipzig
0172 8405 329
info@ker-leipzig.de
www.ker-leipzig.de
www.facebook.com/stadtelternratleipzig

PLEASE NOTE: In addition to the vocational schools, Leipzig also has independent vocational schools with various training programmes.

For an overview, see:
www.leipzig.de/schulen

In addition to these state higher education institutions and the university, Leipzig also has private universities.

PLEASE NOTE: In addition to these private universities, Leipzig also has private universities.

For an overview, see:
www.leipzig.de/wirtschaft-und-wissenschaft/studium-und-forschung/universitaet-und-hochschulen
# Dates and Events in 2022

## ON CAREER ORIENTATION

### JANUARY

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Details</th>
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</thead>
<tbody>
<tr>
<td>13.01.2022</td>
<td>ganztägig Tag der offenen Hochschul Sachsen</td>
<td>Nähere Informationen auf den Webseiten der Hochschulen</td>
</tr>
<tr>
<td>13.01.2022</td>
<td>Elternabend - Studieren an der HTWK Leipzig</td>
<td><a href="http://www.htwk-leipzig.de/elternabend">www.htwk-leipzig.de/elternabend</a></td>
</tr>
<tr>
<td>15.01.2022</td>
<td>9:00 - 14:00 Uhr Berufsschule - BSZ 7</td>
<td>An der Querbreite 8 04129 Leipzig <a href="http://www.bs7-leipzig.de">www.bs7-leipzig.de</a></td>
</tr>
<tr>
<td>22.01.2022</td>
<td>10:00 - 13:00 Uhr Berufsschule - Henriette-Goldschmidt-Schule</td>
<td>Goldschmidtstr. 20 04103 Leipzig <a href="http://www.goldschmidt-schule.de">www.goldschmidt-schule.de</a></td>
</tr>
<tr>
<td>29.01.2022</td>
<td>digital JobPoint Azubi am Universitätssklinikum Leipzig</td>
<td><a href="http://www.deine-ausbildung-am-ukl.de">www.deine-ausbildung-am-ukl.de</a></td>
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### FEBRUARY

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<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>05.02.2022</td>
<td>10:00 - 13:00 Uhr Berufsschule - Arwed-Rossbach-Schule</td>
<td>Am kleinen Feld 3/5 04205 Leipzig <a href="http://www.ars-leipzig.de">www.ars-leipzig.de</a></td>
</tr>
<tr>
<td>05.02.2022</td>
<td>10:00 - 13:00 Uhr Berufsschule - Gutenbergschule</td>
<td>Gutenbergplatz 4/8 04103 Leipzig <a href="http://www.gutenberg-schule.de">www.gutenberg-schule.de</a></td>
</tr>
<tr>
<td>22.02.2022</td>
<td>9:30 - 13:00 Uhr Berufsschule - Ruth-Pfau-Schule</td>
<td>Schönauerstr. 160 04207 Leipzig <a href="http://www.rpfau-schule.de">www.rpfau-schule.de</a></td>
</tr>
</tbody>
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### MÄRZ

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<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Details</th>
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</thead>
<tbody>
<tr>
<td>04.03.2022</td>
<td>9:00 - 12:00 Uhr Messe zum Pflegeberuf</td>
<td>Neues Rathaus, Obere Wandelhalle <a href="http://www.leipzig.de/pflegekoordination">www.leipzig.de/pflegekoordination</a></td>
</tr>
<tr>
<td>05.03.2022</td>
<td>10:00 - 16:00 Uhr stuzubi</td>
<td>Kongresshalle am Zoo 04105 Leipzig <a href="http://www.stuzubi.de/leipzig">www.stuzubi.de/leipzig</a></td>
</tr>
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### APRIL

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<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Details</th>
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<tbody>
<tr>
<td>09.04.2022</td>
<td>10:00 - 16:00 Uhr Jugendbildungsmesse JuBi</td>
<td>Anton-Philipp-Reclam-Gymnasium Tarotr. 4, 04103 Leipzig <a href="http://www.weltweiser.de/jugendbildungsmesse-leipzig">www.weltweiser.de/jugendbildungsmesse-leipzig</a></td>
</tr>
<tr>
<td>28.04.2022</td>
<td>ganztägig Girls' Day</td>
<td><a href="http://www.girls-day.de">www.girls-day.de</a> <a href="http://www.boys-day.de">www.boys-day.de</a></td>
</tr>
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### MAI

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<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>14.05.2022</td>
<td>ganztägig SCHAU REIN! - Woche der offenen Unternehmen Sachsen</td>
<td><a href="http://www.schaunacht-SA/leipzig">www.schaunacht-SA/leipzig</a></td>
</tr>
<tr>
<td>15.05.2022</td>
<td>16:00 - 19:00 Uhr Berufsschule - BSZ 1</td>
<td>Credenerstr. 1 04289 Leipzig <a href="http://www.bs1-leipzig.de">www.bs1-leipzig.de</a></td>
</tr>
<tr>
<td>15.05.2022</td>
<td>18:00 - 19:00 Uhr digital Elternabend - Studieren an der HTWK Leipzig</td>
<td><a href="http://www.htwk-leipzig.de/elternabend">www.htwk-leipzig.de/elternabend</a></td>
</tr>
<tr>
<td>19.05.2022</td>
<td>10:00 - 13:00 Uhr Berufsschule - BSZ 7</td>
<td>Außenstelle: Neustädter Str. 1 04129 Leipzig <a href="http://www.bs7-leipzig.de">www.bs7-leipzig.de</a></td>
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### JUNI

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<tr>
<th>Date</th>
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<tbody>
<tr>
<td>08./09.06.2022</td>
<td>8:30 - 15:00 Uhr vocatium Leipzig/Halle</td>
<td>Globana-Trade-Center Schkeuditz <a href="http://www.vocatium.de">www.vocatium.de</a></td>
</tr>
<tr>
<td>11.06.2022</td>
<td>10:00 - 15:00 Uhr Ausbildungstag MDR</td>
<td>MDR-Zentrale Kantstr. 71-73, 04275 Leipzig <a href="http://www.mdr.de/berufsausbildung">www.mdr.de/berufsausbildung</a></td>
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### JULI

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<th>Date</th>
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<tbody>
<tr>
<td>07.07.2022</td>
<td>10:00 - 15:00 Uhr Hochschulinformationstag HTWK Leipzig digital</td>
<td><a href="http://www.htwk-leipzig.de">www.htwk-leipzig.de</a> <a href="http://www.horizon-messe.de">www.horizon-messe.de</a></td>
</tr>
<tr>
<td>07.07.2022</td>
<td>10:30 - 11:30 Uhr Elternveranstaltung - Studieren an der HTWK Leipzig</td>
<td><a href="http://www.htwk-leipzig.de/elternabend">www.htwk-leipzig.de/elternabend</a></td>
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### AUGUST

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<tbody>
<tr>
<td>14.08.2022</td>
<td>10:00 - 14:00 Uhr Aktionstag Lehrstellen</td>
<td>ZAW GmbH, Am Ritterschlösschen 22 04179 Leipzig <a href="http://www.zaw-sachsen.de">www.zaw-sachsen.de</a></td>
</tr>
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</table>

### SEPTEMBER

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<tr>
<th>Date</th>
<th>Event</th>
<th>Details</th>
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</thead>
<tbody>
<tr>
<td>15.09.2022</td>
<td>10:00 - 16:00 Uhr HORIZON Mitteldeutschland</td>
<td>Globana-Trade-Center Schkeuditz <a href="http://www.horizon-messe.de/mitteldeutschland">www.horizon-messe.de/mitteldeutschland</a></td>
</tr>
</tbody>
</table>

### OKTOBER

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<tr>
<th>Date</th>
<th>Event</th>
<th>Details</th>
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</thead>
<tbody>
<tr>
<td>07./08.10.2022</td>
<td>10:00 - 16:00 Uhr Ausbildungs- und Studienbörse der Stadt Leipzig</td>
<td>Neues Rathaus, Obere Wandelhalle <a href="http://www.leipzig.de/ausbildung">www.leipzig.de/ausbildung</a></td>
</tr>
</tbody>
</table>

you can find more events and dates in the online calendar at: [www.leipzig.de/berufsorientierung](http://www.leipzig.de/berufsorientierung)