

Registration and use



Library Card

It allows you to borrow books and other items in every library as well as to use online databases and e-media. Without the card you can use all the accessible items and offers related to the libraries.





Registration

You can register yourself in each of our libraries or online.

For this purpose, please bring your ID Card or another official ID with a passport picture in connection with a registration certificate.

Kids and teenagers under 18 years old need the signature and authorization of their legal guardian.

 You can do it also online. Choose the category “Anmeldung und Benutzung” (Registration and use) in our homepage www.stadtbibliothek.leipzig.de.

 There you can find all the information you need for the self-registration and online payment.

Use fees


- Regular fee 20,00 € / 12 Months / 1 Adult
- DUO-(Partners)-Card: 30,00 € / 12 Months / 2 Adults
- Trial fee: 5,00 € / 1 Month (no extension of borrowing period, no discount)
- Special fee: 10,00 € / 12 Months (for max. of 5 borrowing at the same time, without reservation use and ordering functions)

Borrowing periods

- 4 weeks: all items
- 1 week: magazines
- Separate periods for the e-media

If the borrowing period is expired, we will send you reminders with charges.

Not received notifications will not exempt from late or reminder fees.

 **TIP:** If you enter your email address, we will remind you by email your deadlines.

Your account

At the homepage www.stadtbibliothek.leipzig.de on “Meine Konto” (My account) you can get information about your own library account (borrowing periods, borrowing, fees, etc.), you can extend the borrowing period of your borrowed items and pay your fees directly online.

Catalogue

Here you can receive information about the libraries collection. You can access the catalogue through the searching tool on our homepage or use our terminals in the libraries.

Extension of the borrowing period

You can extend the borrowing period maximum three times, only if the library doesn't have any reason to refuse it (for example reservation, open fees or expired validity of the library card).

You can extend the borrowing period online (on your library account) or personally at the library.

Reservation

Reserved items are available for pick up for a period of 10 days. The reservation fee of 1€ must be paid even if the item is not picked up.

Late fees

are

- Adults: 0,40 € per day and item
- Kids and Teenagers up to 19 years old: 0,20 € per day and item

For e-media there's no fee to be paid.

- ! Attention: with open fees, borrowing, reservations and extensions are
- not possible!

Loss

Please, block as soon as possible a lost library card.

A replacement card for adults cost 5,00 €; for kids and teenagers up to 19 years old 2,50 €.

A lost item must be replaced.

In both cases, please contact: 0341 123 53 41 or stadtbib@leipzig.de

More information at www.stadtbibliothek.leipzig.de

We look forward to seeing you! Your Leipzig Municipal Libraries

